

ACCOMMODATION FORM

Please, fill in the Accommodation form and return it before **March 10, 2011** to Conference Partners Prague Ltd..
 On-line electronic registration is available on the Symposium website:
<http://www.conferencepartners.cz/SPIE2011>

Surname: _____ First Name: _____

Title: _____ Institution: _____

Mailing Address: _____

Post Code: _____ Town: _____ Country: _____

Phone: _____ Fax: _____ E-mail: _____

Arrival: _____ Departure: _____ Nights: _____

I wish to reserve the following accommodation:

HOTEL	SGL ROOM	DBL ROOM	NO. OF SGL ROOMS	NO. OF DBL ROOMS
Holiday Inn PCC ****/ Venue / a)	159 EUR	179 EUR		
Seven Days ****	110 EUR	120 EUR		
Green Garden ***	sold out	sold out		
Ibis ***	sold out	sold out		
City Central ***	sold out	sold out		
City Club ***	sold out	sold out		
Royal Plaza ***	sold out	sold out		
Machova ***	sold out	sold out		

Accommodation prices are displayed in Euros (converted from the local currency Czech Crowns /CZK rates) single or double rooms are charged per night, including breakfast, VAT and city fees. In case of exchange rate changes by more than 5% Conference Partners Prague Ltd. has the right to modify the prices.

Hotel Deposits:

Reservation will be guaranteed only after receipt of the first night deposit. The balance of hotel account for **(a) and (b)** should be covered 2 months before arrival: 100% of the whole booking value. The final payment deadline of the whole booking value for all other hotels is **March 10, 2011**.

Cancellation Fees:

Any cancellation must be notified in writing to Conference Partners Prague Ltd.. The payment of accommodation will be refunded in accordance with the following cancellation fees:

Cancellation fees for Holiday Inn (a) and Corinthia Towers (b):

Cancellation within 59 – 30 days prior to arrival: 50 % of the whole booking value

Cancellation within 29 – 0 days prior to arrival: 100 % of the whole booking value

Cancellation fees for all other hotels:

Cancellation within 30 – 21 days prior to arrival: 30 % of the whole booking value

Cancellation within 20 – 15 days prior to arrival: 50 % of the whole booking value

Cancellation within 14 – 7 days prior to arrival: 80 % of the whole booking value

Cancellation within 6 – 0 days prior to arrival: 100 % of the whole booking value

TOTAL PAYMENT:

☐ I enclose a copy of the bank transfer in the amount of _____ **EUR**
 Bank account No.: 176970780 / 0300 of the Conference Partners Prague Ltd., at the
 Československá obchodní banka, a. s., Anglická 20, 120 00 Prague 2, Czech Republic.
 IBAN: CZ64 0300 0000 0001 7697 0780, BIC: CEKO-CZ-PP

☐ I authorize the Conference Partners Prague Ltd. to charge my credit card with the total payment of _____ **EUR**

☐ VISA

☐ Eurocard/MasterCard

Card holder's name (as appears on card) _____

Card No. _____ Expiry date _____

Date _____ Signature _____